

Page 1  
**DOOMADGEE ABORIGINAL SHIRE COUNCIL**  
**MINUTES – ORDINARY MEETING OF COUNCIL**  
THURSDAY, 19<sup>th</sup> NOVEMBER 2015

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Minutes of the Ordinary Meeting of the Doomadgee Aboriginal Shire Council held in the Boardroom, 275 Sharpe Street Doomadgee on Thursday 19<sup>th</sup> November 2015.

**PRESENT**

Cr F O'Keefe	Mayor
Cr T Douglas	Deputy Mayor
Cr J Ned	Councillor
Cr V Ned	Councillor

Council Officers:

R Richardson	Chief Executive Officer
A David	Chief Financial Officer (14:45 to 15:00)
G Jeffries	Manager Infrastructure and Projects (15:00 to 15:20)
G Richardson	Community Services Manager (15:20 to 15:45)

**APOLOGIES & LEAVE OF ABSENCE**

A Seiler	Deputy Chief Executive Officer
Cr E Cairns	Councillor

The Mayor officially opened the meeting at 12:15.

**CONFIRMATION OF PREVIOUS MINUTES**

**112-11/15**

*Moved Cr F O'Keefe Seconded Cr V Ned that the Minutes of the previous Meeting of Council held on Friday 9<sup>th</sup> October 2015, be confirmed as a true and correct record of that meeting.*

**CARRIED (4/0)**

**113-11/15**

*Moved Cr F O'Keefe Seconded Cr V Ned that the Minutes of the Special Meeting of Council held Friday 16<sup>th</sup> October 2015, be confirmed as a true and correct record of that meeting.*

**CARRIED (4/0)**

**114-11/15**

*Moved Cr F O'Keefe Seconded Cr J Ned that the Minutes of the Doomadgee Aboriginal Shire Council Audit Committee Meeting held on Monday 26<sup>th</sup> October 2015, be confirmed as a true and correct record of that meeting and recommendations contained within those minutes be accepted 'en-bloc'.*

**CARRIED (4/0)**

**115-11/15**

*Moved Cr T Douglas Seconded Cr J Ned that Council rescind the following motion carried at the Special Meeting of Council held Thursday 29<sup>th</sup> October 2015:*

**Moved:** Mayor O'Keefe

That Council appoint the Deputy Chief Executive Officer as Acting Chief Executive Officer for the period that the permanent CEO is on extended sick leave, commencing 2/11/2015.

**Seconded:** Cr Jason Ned

**CARRIED UNANIMOUSLY**

*and replace with the following resolution:*

**116-11/15**

*Moved Cr T Douglas Seconded Cr J Ned that Council appoint former Chief Executive Officer, Jannene Graham as the Acting Chief Executive Officer, commencing on the 1<sup>st</sup> of December 2015 until further notice.*

**CARRIED (4/0)**

Page 2  
**DOOMADGEE ABORIGINAL SHIRE COUNCIL**  
**MINUTES – ORDINARY MEETING OF COUNCIL**  
THURSDAY, 19<sup>th</sup> NOVEMBER 2015

---

**Reason for rescission and replacement motion:**

Council felt due to the excessive workload carried by the Chief Executive Officer and the Deputy Chief Executive Officer, these positions combined would place too much pressure on the one person. The current Deputy Chief Executive Officer to remain in the position and continue those duties associated with that position. To assist with the workload, Council appoint former Chief Executive Officer Jannene Graham.

**DISCLOSURE OF MATERIAL PERSONAL INTEREST AND CONFLICT OF INTEREST**

Nil

**ELECTED MEMBERS REPORTS**

Nil

**PRESENTATIONS**

Nil

**CHIEF EXECUTIVE OFFICER'S REPORT**

**7.1 Final Survey Plans for Doomadgee (Subdivision and Surrender)**

<b>LOCATION/ADDRESS:</b>	Not Applicable
<b>APPLICANT:</b>	Not Applicable
<b>FILE NUMBER:</b>	
<b>AUTHOR:</b>	Rod Richardson, Chief Executive Officer
<b>CONTRIBUTOR(S):</b>	Not applicable
<b>RESPONSIBLE OFFICER:</b>	Chief Executive Officer
<b>DISCLOSURE OF INTEREST:</b>	Not applicable
<b>DATE OF REPORT:</b>	16 <sup>th</sup> November 2015

**SUMMARY**

Consideration of subdivision and surrender of 2.7710ha of the Doomadgee DOGIT

**BACKGROUND**

Council is the Local Government Authority and Trustee for the Doomadgee Deed of Grant in Trust (DOGIT). As the Local Government Authority and Trustee of the DOGIT the Council has the responsibility of deciding what is in the best interest of the community and we consider that subdividing the DOGIT in separable lots will facilitate improved land administration and create opportunities for further dealing with the DOGIT.

**COMMENT**

A number of meetings have been held between representatives of the Program Office and Council staff and the following recommendations are now provided for Council's consideration to finalise this process.

**CONSULTATION**

Nil

**LEGISLATIVE ENVIRONMENT**

*Local Government Act 2009*

**STRATEGIC ASSOCIATION / ALIGNMENT TO CORPORATE PLAN**

Not applicable

**RISK ASSESSMENT**

Not applicable

**FINANCIAL IMPACT**

Not applicable

**ASSET MANAGEMENT AND SUSTAINABILITY IMPACT**

Not applicable

**POLICY ASSOCIATION**

Not applicable

**CULTURAL CONSIDERATIONS**

Not applicable

**RECOMMENDATION**

Council as Local Government Authority and Trustee of the DOGIT resolves to work with the Remote Indigenous Land and Infrastructure Program Office (RILIPO) to subdivide the Doomadgee DOGIT as shown on SP270333.

**117-11/15**

*Moved Cr F O'Keefe Seconded Cr V Ned that Council as Local Government Authority and Trustee of the DOGIT resolves to work with the Remote Indigenous Land and Infrastructure Program Office (RILIPO) to subdivide the Doomadgee DOGIT as shown on SP270333.*

**CARRIED (4/0)**

**RECOMMENDATION**

Council supports any land administration actions incidental to and necessary to facilitate lodgement and registration of SP270333. This includes applying to the Minister responsible for administering the *Land Act 1994* for the surrender of part of the DOGIT in terms of section 55 of the *Land Act 1994* for the purpose of dedicating those surrendered areas as road in terms of section 94 of the *Land Act 1994* as shown on the plan with an area of 2.7710ha

**118-11/15**

*Moved Cr F O'Keefe Seconded Cr V Ned that Council supports any land administration actions incidental to and necessary to facilitate lodgement and registration of SP270333. This includes applying to the Minister responsible for administering the Land Act 1994 for the surrender of part of the DOGIT in terms of section 55 of the Land Act 1994 for the purpose of dedicating those surrendered areas as road in terms of section 94 of the Land Act 1994 as shown on the plan with an area of 2.7710ha.*

**CARRIED (4/0)**

**7.2 Final Survey Plans for Doomadgee (Road Closures)**

<b>LOCATION/ADDRESS:</b>	Not Applicable
<b>APPLICANT:</b>	Not Applicable
<b>FILE NUMBER:</b>	
<b>AUTHOR:</b>	Rod Richardson, Chief Executive Officer
<b>CONTRIBUTOR(S):</b>	Not applicable
<b>RESPONSIBLE OFFICER:</b>	Chief Executive Officer
<b>DISCLOSURE OF INTEREST:</b>	Not applicable
<b>DATE OF REPORT:</b>	16 <sup>th</sup> November 2015

**SUMMARY**

Consideration of amalgamation of portions of the DOGIT to incorporate road closures

**BACKGROUND**

The Council is the Local Government Authority and Trustee for the Doomadgee community. As the Local Government Authority and Trustee for the Deed of Grant in Trust (DOGIT) the Council has the responsibility of deciding what is in the best interest of the community and we consider that aligning the roads in the community will facilitate improved land administration and create opportunities for further dealing with the DOGIT.

**COMMENT**

A number of meetings have been held between representatives of the Program Office and Council staff and the following recommendations are now provided for Council's consideration to finalise this process.

**CONSULTATION**

Nil

**LEGISLATIVE ENVIRONMENT**

*Local Government Act 2009*

**STRATEGIC ASSOCIATION / ALIGNMENT TO CORPORATE PLAN**

Not applicable

**RISK ASSESSMENT**

Not applicable

**FINANCIAL IMPACT**

Not applicable

**ASSET MANAGEMENT AND SUSTAINABILITY IMPACT**

Not applicable

**POLICY ASSOCIATION**

Not applicable

**CULTURAL CONSIDERATIONS**

Not applicable

**RECOMMENDATION**

Council as Local Government Authority and Trustee of the DOGIT resolves to work with the Remote Indigenous Land and Infrastructure Program Office (RILIPO) to align the roads by closing the areas of road as shown on SP277153 with a total area of 787m<sup>2</sup> and SP277154 with a total area of 2026m<sup>2</sup>.

**119-11/15**

***Moved Cr F O'Keefe Seconded J Ned that Council as Local Government Authority and Trustee of the DOGIT resolves to work with the Remote Indigenous Land and Infrastructure Program Office (RILIPO) to align the roads by closing the areas of road as shown on SP277153 with a total area of 787m<sup>2</sup> and SP277154 with a total area of 2026m<sup>2</sup>.***

**CARRIED (4/0)**

**RECOMMENDATION**

Council as Trustee agrees to have the areas of closed road included into the DOGIT.

**120-11/15**

***Moved Cr F O'Keefe Seconded Cr J Ned that Council as Trustee agrees to have the areas of closed road included into the DOGIT.***

**CARRIED (4/0)**

**RECOMMENDATION**

Council supports any land administration actions incidental to, and necessary to facilitate lodgement and registration of SP277153 and SP277154.

**121-11/15**

***Moved Cr F O'Keefe Seconded Cr J Ned that Council supports any land administration actions incidental to, and necessary to facilitate lodgement and registration of SP277153 and SP277154.***

**CARRIED (4/0)**

**7.3 Doomadgee Bakery – Cessation of Lease and Equipment Disposal**

<b>LOCATION/ADDRESS:</b>	269 (Lot 9) Sharpe Street Doomadgee
<b>APPLICANT:</b>	Debbie Lewis on behalf of Doomadgee Bakery
<b>FILE NUMBER:</b>	
<b>AUTHOR:</b>	Rod Richardson, Chief Executive Officer
<b>CONTRIBUTOR(S):</b>	Not applicable
<b>RESPONSIBLE OFFICER:</b>	Chief Executive Officer
<b>DISCLOSURE OF INTEREST:</b>	Not applicable
<b>DATE OF REPORT:</b>	16 <sup>th</sup> November 2015

**SUMMARY**

Consideration of an application for the acquisition by Council of internal fit-out, furniture and commercial establishment costs associated with the Doomadgee Bakery

Page 6  
**DOOMADGEE ABORIGINAL SHIRE COUNCIL**  
**MINUTES – ORDINARY MEETING OF COUNCIL**  
THURSDAY, 19<sup>th</sup> NOVEMBER 2015

---

**BACKGROUND**

The Doomadgee Bakery will cease operations on Friday 20<sup>th</sup> November 2015 and correspondence has been received providing Council first right of refusal to acquire the furniture and equipment contained within the Doomadgee Bakery and associated staff accommodation.

It is noted the lease payable has been applied up to and including 30<sup>th</sup> November 2015.

Additionally, cost disclosure includes commercial costs considered unrecoverable (commercial cleaning, business name registration and trade costs).

**COMMENT**

The total valuation provided by the applicant is \$57,481 broken down as follows:

- \$33,021 Furniture and Equipment (Bakery)
- \$7,100 Furniture and Equipment (Miscellaneous)
- \$7,500 Commercial and trade costs
- \$9,860 Furniture and Equipment (Accommodation)

Based on the valuation provided, appearing not to be prepared by a commercial valuation company, and Council having not had opportunity to consider the future use of this premise, it is proposed to not consider the application further.

**CONSULTATION**

Nil

**LEGISLATIVE ENVIRONMENT**

*Local Government Act 2009*

**STRATEGIC ASSOCIATION / ALIGNMENT TO CORPORATE PLAN**

Not applicable

**RISK ASSESSMENT**

Not applicable

**FINANCIAL IMPACT**

Not applicable

**ASSET MANAGEMENT AND SUSTAINABILITY IMPACT**

Not applicable

**POLICY ASSOCIATION**

Not applicable

**CULTURAL CONSIDERATIONS**

Not applicable

**RECOMMENDATION**

That Council request the Chief Executive Officer provide notice to the owners of Doomadgee Bakery the application for the disposal of equipment, as provided, is not accepted, and advise all non-fixed plant, equipment and furniture located within the leased premises (not already property of Doomadgee Aboriginal Shire Council) is removed and the property ready for surrender at the conclusion of the lease period (30 November 2015).

**122-11/15**

**Moved Cr V Ned Seconded Cr J Ned that:**

- 1. The ownership shop is to be transferred to the Doomadgee Development Foundation;**
- 2. The outgoing lease (Ringrose Family) are to remove the plant and equipment they own and return the premises to its condition at the start of the lease; and**
- 3. There will be no reduction of the Council Fees and Charges on this property.**

**CARRIED (4/0)**

**Reason for alteration to the Recommendation:**

Council sought to exercise an opportunity to transfer ownership of the premises located at 269 (Lot 9) Sharpe Street (colloquially known as Doomadgee Bakery) to the Doomadgee Development Foundation as a gifted income-producing asset to assist in the establishment of the foundation.

Further, the reference to a nil reduction to the Fees and Charges already levied relates to a dispute between the outgoing tenant and Doomadgee Aboriginal Shire Council and this resolution clearly discloses Council's position, already expressed repeatedly, in perpetuity.

**7.4 North and West Remote Health – Lease (Doomadgee Community Health Centre Building)**

<b>LOCATION/ADDRESS:</b>	Doomadgee Community Health Care Building
<b>APPLICANT:</b>	Evelyn Edwards, Chief Executive Officer
<b>FILE NUMBER:</b>	
<b>AUTHOR:</b>	Rod Richardson, Chief Executive Officer
<b>CONTRIBUTOR(S):</b>	Not applicable
<b>RESPONSIBLE OFFICER:</b>	Chief Executive Officer
<b>DISCLOSURE OF INTEREST:</b>	Not applicable
<b>DATE OF REPORT:</b>	16 <sup>th</sup> November 2015

**SUMMARY**

Consideration of a face-to-face meeting between Council and representatives from North and West Remote Health to discuss future opportunities for lease of the Doomadgee Community Health Centre Building

**BACKGROUND**

Correspondence has been received from Ms Evelyn Edwards, Chief Executive Officer of NWRH (refer attached).

**COMMENT**

The Chief Executive Officer recommends Council meet with representatives from North and West Remote Health to discuss their proposal for the property which is currently not under fixed-term lease

**CONSULTATION**

Nil

**LEGISLATIVE ENVIRONMENT**

*Local Government Act 2009*

**STRATEGIC ASSOCIATION / ALIGNMENT TO CORPORATE PLAN**

Not applicable

**RISK ASSESSMENT**

Not applicable

**FINANCIAL IMPACT**

Not applicable

**ASSET MANAGEMENT AND SUSTAINABILITY IMPACT**

Not applicable

**POLICY ASSOCIATION**

Not applicable

**CULTURAL CONSIDERATIONS**

Not applicable

**RECOMMENDATION**

That Council extend an invitation to representatives from North and West Remote Health to present to Council their proposal for lease of the Doomadgee Community Health Centre Building.

**123-11/15**

***Moved Cr J Ned Seconded Cr T Douglas that Council advise North and West Remote Health there is no interest in issuing a head-lease for the Community Health Centre building.***

**CARRIED (4/0)**

**Reason for alteration to the Recommendation:**

Council sought to resolve to retain the current leasing arrangements associated with the Doomadgee Community Health Centre Building, declining the request for further discussion from other interested parties.

**7.5 Visit by Mayor, Councillors and CEO – Mornington Island Shire Council**

<b>LOCATION/ADDRESS:</b>	Old Doomadgee
<b>APPLICANT:</b>	Frank Edwards, Chief Executive Officer
<b>FILE NUMBER:</b>	
<b>AUTHOR:</b>	Rod Richardson, Chief Executive Officer
<b>CONTRIBUTOR(S):</b>	Not applicable
<b>RESPONSIBLE OFFICER:</b>	Chief Executive Officer
<b>DISCLOSURE OF INTEREST:</b>	Not applicable
<b>DATE OF REPORT:</b>	16 <sup>th</sup> November 2015

**SUMMARY**

Consideration of a face-to-face meeting between Council and representatives from Mornington Island Shire Council

**BACKGROUND**

Email correspondence has been received from Mr Frank Mills, Chief Executive Officer, Mornington Island Shire Council (refer attached).



Page 9  
**DOOMADGEE ABORIGINAL SHIRE COUNCIL**  
**MINUTES – ORDINARY MEETING OF COUNCIL**  
THURSDAY, 19<sup>th</sup> NOVEMBER 2015

---

**COMMENT**

The Chief Executive Officer recommends Council meet with representatives from Mornington Island Shire Council to discuss issues with boat launching and boat parking at Old Doomadgee as a matter of priority.

**CONSULTATION**

Nil

**LEGISLATIVE ENVIRONMENT**

*Local Government Act 2009*

**STRATEGIC ASSOCIATION / ALIGNMENT TO CORPORATE PLAN**

Not applicable

**RISK ASSESSMENT**

Not applicable

**FINANCIAL IMPACT**

Not applicable

**ASSET MANAGEMENT AND SUSTAINABILITY IMPACT**

Not applicable

**POLICY ASSOCIATION**

Not applicable

**CULTURAL CONSIDERATIONS**

Not applicable

**RECOMMENDATION**

That Council extend an invitation to the Mayor, Councillors and Chief Executive Officer from Mornington Island Shire Council to meet with Council to discuss the recent issues experienced with boat launching and boat parking in the vicinity of Old Doomadgee, acknowledging Council's capability to respond is restricted to the area located within Doomadgee Aboriginal Shire Council.

**124-11/15**

***Moved Cr V Ned Seconded Cr J Ned that Council prepare a delegation to travel to Mornington Island to discuss the issue at a mutually acceptable time.***

**CARRIED (4/0)**

**Reason for alteration to the Recommendation:**

Council indicated a preference to meet with representatives of Mornington Island directly.

**7.6 Letter of Introduction – Executive Director, Housing and Public Works**

<b>LOCATION/ADDRESS:</b>	Not applicable
<b>APPLICANT:</b>	Not applicable
<b>FILE NUMBER:</b>	
<b>AUTHOR:</b>	Rod Richardson, Chief Executive Officer
<b>CONTRIBUTOR(S):</b>	Not applicable
<b>RESPONSIBLE OFFICER:</b>	Chief Executive Officer
<b>DISCLOSURE OF INTEREST:</b>	Not applicable
<b>DATE OF REPORT:</b>	16 <sup>th</sup> November 2015

**SUMMARY**

Correspondence received (Letter of Introduction) from the Executive Director, Housing and Public Works

**BACKGROUND**

The Department of Housing and Public Works have engaged Outsource Management Pty Ltd to undertake preliminary conversations with a range of stakeholders and potential partners in projects surrounding exploration of opportunities for young women and girls, and how accommodation options can support outcomes in education, employment and training.

**COMMENT**

The Department has requested participation in an interview with the purpose of sharing Council's knowledge and expertise to assist further in consideration of the need, benefits and challenges associated with delivering a project of this type.

**CONSULTATION**

Nil

**LEGISLATIVE ENVIRONMENT**

*Local Government Act 2009*

**STRATEGIC ASSOCIATION / ALIGNMENT TO CORPORATE PLAN**

Not applicable

**RISK ASSESSMENT**

Not applicable

**FINANCIAL IMPACT**

Not applicable

**ASSET MANAGEMENT AND SUSTAINABILITY IMPACT**

Not applicable

**POLICY ASSOCIATION**

Not applicable

**CULTURAL CONSIDERATIONS**

Not applicable

**RECOMMENDATION**

That Council authorise the Chief Executive Officer to arrange a suitable timeframe for elected members to participate in the housing and accommodation for Aboriginal and Torres Strait Islander peoples' survey.

**125-11/15**

**Moved Cr F O’Keefe Seconded Cr T Douglas that Council authorise the Chief Executive Officer to arrange a suitable timeframe for elected members to participate in the housing and accommodation for Aboriginal and Torres Strait Islander peoples’ survey.**

**CARRIED (4/0)**

**7.7 Office Closure (Christmas / New Year period)**

<b>LOCATION/ADDRESS:</b>	Not Applicable
<b>APPLICANT:</b>	Not Applicable
<b>FILE NUMBER:</b>	
<b>AUTHOR:</b>	Rod Richardson, Chief Executive Officer
<b>CONTRIBUTOR(S):</b>	Not applicable
<b>RESPONSIBLE OFFICER:</b>	Chief Executive Officer
<b>DISCLOSURE OF INTEREST:</b>	Not applicable
<b>DATE OF REPORT:</b>	16 <sup>th</sup> November 2015

**SUMMARY**

Closure of Council’s operations (excluding Centrelink, Post Office and Waste Collection) from 1200 Thursday 24<sup>th</sup> December 2015 to 0800 Monday 4<sup>th</sup> January 2016

**BACKGROUND**

Traditionally, Council operates a skeleton crew over the Christmas / New Year period and this year, a total of three business days are impacted, Tuesday 29<sup>th</sup> to Thursday 31<sup>st</sup> December 2015 with three Public Holidays (25<sup>th</sup> & 28<sup>th</sup> December and 1<sup>st</sup> January) either side of two weekends, providing a 10½ day break to enable all staff the opportunity to obtain a break period during this traditionally quiet period of the year.

**COMMENT**

The Post Office and Centrelink will operate between the hours of 1000 and 1200 on the 29<sup>th</sup>, 30<sup>th</sup> and 31<sup>st</sup> and the Waste Management team will operate as per normal.

It is proposed to recommend to Council a forced closure from midday 24<sup>th</sup> December, re-opening 0800 Monday 4<sup>th</sup> January 2016 and provide staff with full-pay during this period.

The Manager Infrastructure and Projects has volunteered to remain on-call during this period and other affected staff working during this period will be paid for the closure and compensated accordingly for actual hours worked, however management will seek to ensure this exposure is mitigated as best possible.

**CONSULTATION**

Not Applicable

**LEGISLATIVE ENVIRONMENT**

*Local Government Act 2009*

**STRATEGIC ASSOCIATION / ALIGNMENT TO CORPORATE PLAN**

Not applicable

**RISK ASSESSMENT**

A forced closure will reduce Council’s response capability, and management will need to ensure adequate on-call resources are identified during this period, including a member of senior management

**FINANCIAL IMPACT**

Salaries and Wages have been incorporated into the 2015/2016 adopted budget

**ASSET MANAGEMENT AND SUSTAINABILITY IMPACT**

Not applicable

**POLICY ASSOCIATION**

Not applicable

**CULTURAL CONSIDERATIONS**

Not applicable

**RECOMMENDATION**

That Council agree to a forced closure of Council's operations from 1200 Thursday 24<sup>th</sup> December 2015 to 0800 Monday 4<sup>th</sup> January 2016 with staff to remain on full-pay during this period.

**126-11/15**

*Moved Cr J Ned Seconded Cr F O'Keefe that Council agree to a forced closure of Council's operations from 1200 Thursday 24<sup>th</sup> December 2015 to 0800 Monday 4<sup>th</sup> January 2016 with staff to remain on full-pay during this period, with the Centrelink Office and Post Office to remain open from 0900 to 1200 on the non-public holidays.*

**CARRIED (4/0)**

**DEPUTY CHIEF EXECUTIVE OFFICER'S REPORT**

**8.1 Early release of 2016 annual valuation data—Department of Natural Resources & Mines (DNRM)**

<b>LOCATION/ADDRESS:</b>	Doomadgee DOGIT
<b>APPLICANT:</b>	Vern Di Salvo, Deputy Valuer-General
<b>FILE NUMBER:</b>	
<b>AUTHOR:</b>	Adam Seiler, Deputy Chief Executive Officer
<b>CONTRIBUTOR(S):</b>	Not applicable
<b>RESPONSIBLE OFFICER:</b>	Chief Executive Officer
<b>DISCLOSURE OF INTEREST:</b>	Not applicable
<b>DATE OF REPORT:</b>	16 <sup>th</sup> November 2015

**SUMMARY**

Execution of a confidential deed of agreement with the Department of Natural Resources and Mines

**BACKGROUND**

The following correspondence has been received from the Department of Natural Resources and Mines:

*Dear Mr Richardson,*

*The State Valuation Service (SVS) within the Department of Natural Resources and Mines (DNRM) is in the process of undertaking annual valuations to be used for the assessment of rates within your local government area. These valuations will be issued to landowners by 31 March 2016 and become effective for rating purposes from 30 June 2016.*

Page 13  
**DOOMADGEE ABORIGINAL SHIRE COUNCIL**  
**MINUTES – ORDINARY MEETING OF COUNCIL**  
THURSDAY, 19<sup>th</sup> NOVEMBER 2015

---

*The Valuer-General is offering the early release of valuation data for the Doomadgee Aboriginal Shire Council local government area to allow earlier financial modelling in the formulation of your budget.*

*The early release of valuation data for your local government area is subject to the completion, execution and return of **two (2) hard copies** of the attached Deed of Agreement.*

*To execute the Deed of Agreement, please:*

- *complete the contact details for your council,*
- *print two (2) copies of the document,*
- *sign and witness both copies on behalf of your council, and*
- *return both copies by post to the address below prior to the close of business on **Friday, 15 January 2016.***

*The Valuer-General will sign both copies of the completed Deed of Agreement with one copy retained by SVS and the other returned to your local government for your records.*

*Subject to execution of the Deed, you will receive the valuation data for the Doomadgee local government area in February 2016.*

*Should you wish to discuss this matter in more detail, please contact me on the number below or by return email.*

***Kind regards***

*Vern Di Salvo  
Deputy Valuer-General  
State Valuation Service  
Department of Natural Resources and Mines*

**COMMENT**

Council is requested to consider this matter and acknowledge the confidentiality surrounding this information.

**CONSULTATION**

Not Applicable

**LEGISLATIVE ENVIRONMENT**

*Local Government Act 2009*

**STRATEGIC ASSOCIATION / ALIGNMENT TO CORPORATE PLAN**

Not applicable

**RISK ASSESSMENT**

Not applicable

**FINANCIAL IMPACT**

Not applicable

**ASSET MANAGEMENT AND SUSTAINABILITY IMPACT**

Not applicable

**POLICY ASSOCIATION**

Not applicable

**CULTURAL CONSIDERATIONS**

Not applicable

**RECOMMENDATION**

That Council authorise the execution of the Deed of Agreement surrounding the early release of valuation data associated with rateable properties within the Doomadgee DOGIT.

**127-11/15**

***Moved Cr J Ned Seconded Cr T Douglas that Council authorise the execution of the Deed of Agreement surrounding the early release of valuation data associated with rateable properties within the Doomadgee DOGIT.***

**CARRIED (4/0)**

**CHIEF FINANCIAL OFFICER'S REPORT**

**9.1 Monthly Report (Chief Financial Officer) – October 2015**

<b>LOCATION/ADDRESS:</b>	Not applicable
<b>APPLICANT:</b>	Not applicable
<b>FILE NUMBER:</b>	5103
<b>AUTHOR:</b>	Arminda David, Chief Financial Officer
<b>CONTRIBUTOR(S):</b>	Not applicable
<b>RESPONSIBLE OFFICER:</b>	Deputy Chief Executive Officer
<b>DISCLOSURE OF INTEREST:</b>	Not applicable
<b>DATE OF REPORT:</b>	2 <sup>nd</sup> November 2015

**SUMMARY**

Presentation of the Monthly Financial Report to Council.

**BACKGROUND**

1. Financial Report
2. Cash position
3. Job summary with comparative and movement report
4. Worksheets – detail analysis with graph report
5. FAG grant
6. SGFA grant
7. Guest house
8. Revenue and expenditure detail with original
9. Revenue and expenditure summary with original
10. Balance sheet
11. Financial reporting – Statement of comprehensive income, Financial Position, Equity, and Cash Flow
12. Debtors and Creditors Aged Trial Balance
13. QTC statement – Capital Guaranteed cash fund
14. QTC statement – Sports and art precinct

**COMMENT**

Commentary is contained within the attached report

**CONSULTATION**

Not applicable

**LEGISLATIVE ENVIRONMENT**

*Local Government Act 2009*

**STRATEGIC ASSOCIATION / ALIGNMENT TO CORPORATE PLAN**

Not applicable

**RISK ASSESSMENT**

Not applicable

**FINANCIAL IMPACT**

Not applicable

**ASSET MANAGEMENT AND SUSTAINABILITY IMPACT**

Not applicable

**POLICY ASSOCIATION**

Not applicable

**CULTURAL CONSIDERATIONS**

Not applicable

**RECOMMENDATION**

That the Monthly Financial Reports for the month ended 31 October 2015, as presented, be received.

**128-11/15**

***Moved Cr T Douglas Seconded Cr V Ned that the Monthly Financial Reports for the month ended 31 October 2015, as presented, be received.***

**CARRIED (4/0)**

**CORPORATE SERVICE MANAGER'S REPORT**

**10.1 Review of Agreement – Department of Human Services**

<b>LOCATION/ADDRESS:</b>	Doomadgee
<b>APPLICANT:</b>	Pam Deemal, Team Leader
<b>FILE NUMBER:</b>	
<b>AUTHOR:</b>	Adam Seiler, Deputy Chief Executive Officer
<b>CONTRIBUTOR(S):</b>	Rod Richardson, Chief Executive Officer
<b>RESPONSIBLE OFFICER:</b>	Chief Executive Officer
<b>DISCLOSURE OF INTEREST:</b>	Not applicable
<b>DATE OF REPORT:</b>	16 <sup>th</sup> November 2015

Page 16  
**DOOMADGEE ABORIGINAL SHIRE COUNCIL**  
**MINUTES – ORDINARY MEETING OF COUNCIL**  
THURSDAY, 19<sup>th</sup> NOVEMBER 2015

---

**SUMMARY**

Consideration by Council of the agreement with the Department of Human Services (Centrelink) for the period 1 July 2015 to 30 June 2015

**BACKGROUND**

Council previously considered a report in June 2015 regarding the future of the provision of Agency Services on behalf of the Department of Human Services (Centrelink).

**COMMENT**

The Department of Human Services have presented a funding offer totalling \$69,340.02 per annum.

The direct staff costs associated with operating this service are calculated to be in the vicinity of \$55,000 inclusive of direct-employee on-costs, leaving >\$14K to cover costs associated with the provision of office space and associated support (including management direction).

Additionally, Council is required to have 'relief' staff to backfill the role, which whilst covered within employee on-costs when the incumbent principal staff member is absent, Council is still having to bear the cost of additional full-time and casual employees for this purpose.

It is difficult to quantify these costs with the current accounting system, however this will be rectified moving forward from 1 July 2016 when alternate structures are scheduled to be deployed.

Council is requested to have regard for the impact between the known cost and unknown cost, and the funding offered by the Department of Human Services.

**CONSULTATION**

Not Applicable

**LEGISLATIVE ENVIRONMENT**

*Local Government Act 2009*

**STRATEGIC ASSOCIATION / ALIGNMENT TO CORPORATE PLAN**

Not applicable

**RISK ASSESSMENT**

Not applicable

**FINANCIAL IMPACT**

Financial impact will be subject to Council's decision

**ASSET MANAGEMENT AND SUSTAINABILITY IMPACT**

Not applicable

**POLICY ASSOCIATION**

Not applicable

**CULTURAL CONSIDERATIONS**

Not applicable



**RECOMMENDATION**

That Council consider the impact of the ongoing provision of agency services on behalf of the Department of Human Services, including the current agreement which is proposed to operate from 1 July 2015 to 30 June 2016.

**129-11/15**

***Moved Cr F O'Keefe Seconded Cr V Ned that Council consider the impact of the ongoing provision of agency services on behalf of the Department of Human Services, including the current agreement which is proposed to operate from 1 July 2015 to 30 June 2016.***

**CARRIED (4/0)**

**MANAGER INFRASTRUCTURE AND PROJECTS REPORT**

**11.1 Monthly Report (Infrastructure and Projects Manager) – October 2015**

<b>LOCATION/ADDRESS:</b>	Not applicable
<b>APPLICANT:</b>	Not applicable
<b>FILE NUMBER:</b>	
<b>AUTHOR:</b>	Garry Jeffries, Infrastructure and Projects Manager
<b>CONTRIBUTOR(S):</b>	Not applicable
<b>RESPONSIBLE OFFICER:</b>	Deputy Chief Executive Officer
<b>DISCLOSURE OF INTEREST:</b>	Not applicable
<b>DATE OF REPORT:</b>	16 November 2015

**SUMMARY**

Presentation of the Monthly Activity report to Council.

**BACKGROUND**

Not applicable

**COMMENT**

**NDRRA Works:**

After another week long meeting with QRA and their auditors in the Cairns office recently, we are now confident that our final claim for this work will be approved.

Based on Council's claim there is a final payment of \$ 1,091,948.14 remaining for this project.

**TIDS Works:**

**Woolgarang West Road:**

The sealing of another 2.5km of this road is now complete. There are some issues with the quality of the seal works on the first 450 metre section and Council will be pursuing the Bitumen contractor to return to remedy the situation. Full payment will not be made for the works until the Contractor has provided a satisfactory solution.

For Council's information, Burke Shire is having similar issues with this particular Contractor.

**Youth Hub:**

The final drawings for the Media Room are now complete and following a meeting with the Structural Engineer these drawings will be tabled at the meeting for Council's comments.

**New Houses Building Project:**

This project is still proceeding well as summarised below:-

- The first six house are nearing completion and it is expected they will be handed over in the first week of December;
- The second five have the slabs and walls completed and core filled, including plumbing and electrical rough in works ;
- Myuma have been engaged to assist with some of the external works for these projects; and
- Apprentice attendance is still an issue and a number have resigned.

**Workshop:**

Operations are continuing as per normal.

Since the last report Council has acquired the following additional equipment:-

- A Telehandler which has been put into service, primarily on the housing project; and
- A second garbage truck as a backup for the existing unit, so that they can be rotated during servicing and repairs.

The Council Grader and Hino truck overhauls are nearing completion at Isa Diesel and will be delivered back to DASC ready for work.

All other plant has only required minor repairs and routine servicing.

**General Gang:**

Operations are continuing as per normal.

The open space crew and the general gang have been working together on keeping the community clean.

The airport maintenance is being done on a continual basis as required.

These crews have almost completed the fencing around Top Park and installation of the Guard Rail to the shop car park has been completed. Only the signs and speed bumps are outstanding for this project.

**Airport:**

Airport operations are continuing as per normal.

Airport inspections are carried out each day, airport lighting and electrical inspections are carried out monthly as per legislative requirements.

The airport manual has been revised subsequent to the CASA visit and the new version has been lodged with them for approval.

The annual airport and lighting inspection will be undertaken on Wednesday, 18<sup>th</sup> November 2015, by Qld Airport Consultants as part of their regional inspection program.

Construction drawings for the Terminal Upgrade are expected to be completed by Friday, 20<sup>th</sup> November 2015 and a preliminary version will be tabled for comment.

The short listed Building Contractors are being contacted regarding pricing of the final drawings with the intent of awarding a contract for its construction.

**Water and Sewerage:**

Operations are continuing as per normal.

In the interest of expediting the process, AECOM has been engaged to finalise the Tenders for the SCADA upgrade and tenders will be called shortly for this work. It is hoped the project will commence before the wet season.

**Other Matters:**

1. Rodeo Ground Accomodation – An agreement has been reached with Myuma regarding the purchase of these units and as soon as the final design is complete and footing installed, the units will be delivered. The planning approval has also been given to Ergon for the route for the power connection and it is hoped that the power supply will be installed early in the New Year.
2. Town Clock – discussions are being held with a clock supplier regarding the style and design for this project and it is intended to table concept drawings for Council’s consideration and comment at the meeting.
3. Training – A significant number of Council’s workforce has been engaged in some training during recent weeks and this has included:- First Aid, Civil Construction, Confined Spaces and Traffic Controllers.

**CONSULTATION**

Not applicable

**LEGISLATIVE ENVIRONMENT**

*Local Government Act 2009*

**STRATEGIC ASSOCIATION / ALIGNMENT TO CORPORATE PLAN**

Not applicable

**RISK ASSESSMENT**

Not applicable

**FINANCIAL IMPACT**

Not applicable

**ASSET MANAGEMENT AND SUSTAINABILITY IMPACT**

Not applicable

**POLICY ASSOCIATION**

Not applicable

**CULTURAL CONSIDERATIONS**

Not applicable

**RECOMMENDATION**

That the Monthly Activity Report (Infrastructure and Projects) be received.

**130-11/15**

***Moved Cr F O’Keefe Seconded Cr V Ned that the Monthly Activity Report (Infrastructure and Projects) be received.***

**CARRIED (4/0)**

**COMMUNITY SERVICE MANAGER'S REPORT**

**12.1 Monthly Report (Community Services Manager) – October 2015**

<b>LOCATION/ADDRESS:</b>	Not applicable
<b>APPLICANT:</b>	Not applicable
<b>FILE NUMBER:</b>	
<b>AUTHOR:</b>	Gail Richardson, Community Services Manager
<b>CONTRIBUTOR(S):</b>	Not applicable
<b>RESPONSIBLE OFFICER:</b>	Acting Chief Executive Officer
<b>DISCLOSURE OF INTEREST:</b>	Not applicable
<b>DATE OF REPORT:</b>	16 <sup>th</sup> November 2015

**SUMMARY**

Presentation of the Monthly Activity report to Council.

**BACKGROUND**

Not applicable

**COMMENT**

**Animal Pest & Environmental Control:-**

With the many horse coming into town with new born foals we have had several that have needed to be put down and one that has been treated for its many injuries. The foals are being attacked by dogs and also the kids of the community give the foals and horses in general a hard time.

There is an up-coming Pest Management Course to be held in Burketown in November for 2 days so the 3 staff will attend.

Mosquito fogging has commenced and will be done on an as need basis.

Shane has spent time preparing the oval for the upcoming sports weekend starting on the 27th of November.

Leon & Leon are doing regular checks on the horse and other animals. Several dogs have been put down due to the Parvo Virus.

Weed control is ongoing

**Youth Hub:**

Chrystelle Cairn has started conducting girls nights from 6pm to 8pm on a Monday night, the activities during this time are personal hygiene, makeup, cooking.

Annie Backhuas has supplied a large quantity of Avon products to the Youth Hub at a 50% discount plus supplied many items free of charge. She is interested in the young girls of the community gaining self-confidence & self-esteem and through conducting classes of this nature this will help in a small way.

Ben Peter travelled to Lajamana as part of the Remote Media Indigenous National Festival as he was part of the animation short films presented by Medicare Local which a short film award was won. Ben found the experience very rewarding as he was able to see and talk with others on what they are doing with their youth.

Page 21  
**DOOMADGEE ABORIGINAL SHIRE COUNCIL**  
**MINUTES – ORDINARY MEETING OF COUNCIL**  
THURSDAY, 19<sup>th</sup> NOVEMBER 2015

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It is with regret I accept the resignation of Priyanka Shewpersad as the Senior Youth Coordinator. She is leaving us to take up a full time teaching position at the Doomadgee School. She will be available to assist if required at the Youth Hub next year.

Priyanka last day of work will be the Wednesday the 25th of November. During her time with us she has been able to motivate the current staff, engage with the youth and bring more girls into the Hub. Priyanka assisted greatly with the Activity Plan that PM&C required under our funding agreement.

I have been in contact with the 2 Way Strong group about returning to Doomadgee in the new-year to run 3 x 1 week session over a 4 month period to build leadership skills with a group of interested young people.

Final arrangements will be made in coming weeks.

A basket Ball stand has been ordered and should arrive early November to be installed at the Hub to encourage to youth to interact outside a bit more. This will need to be concreted into the ground on arrival so I will work with Garry regarding this.

**Parks:-**

The usual comments i am still waiting for play equipment to be installed in Bottom Park.

The taps that were installed into Middle Park for water by MyPathway hasn't happened to date.

**Radio:-**

Sai has travelled to Lajamanu as an invited guest to attend the Remote Media Indigenous National Festival by Blackstar Radio.

Sai received another award this year for Best Indigenous Remote Broadcaster.

Blackstar radio will be doing an upgrade to the equipment in November. An outdoor live broadcast at the school and the Store will be held in coming weeks.

**Swimming Pool:-**

Not sure what is happening there the School aren't doing anymore programs from Queensland Swim and no correspondence has been received re the school holiday.

**Cemetery:-**

Fencing material has arrived unfortunately some of the material have been misplaced during transport and this has slowed the process. Missing materials are being followed up.

Some fence repairs have been done using recycled fencing materials.

Cemetery Signage was ordered and made but was damaged in transport and had to be returned for repairs.

**Other Grants:-**

I have applied for a \$3000.00 grant from the Qld Government on Domestic Violence -- the focus of this grant is work with the youth on how th break the cycle of this happening, how to find help when this does occur, and how to deal with violence outside the home as well.

**CONSULTATION**

Not applicable

**LEGISLATIVE ENVIRONMENT**

*Local Government Act 2009*

**STRATEGIC ASSOCIATION / ALIGNMENT TO CORPORATE PLAN**

Not applicable

**RISK ASSESSMENT**

Not applicable

**FINANCIAL IMPACT**

Not applicable

**ASSET MANAGEMENT AND SUSTAINABILITY IMPACT**

Not applicable

**POLICY ASSOCIATION**

Not applicable

**CULTURAL CONSIDERATIONS**

Not applicable

**RECOMMENDATION**

That the Monthly Activity Report (Community Services) be received.

**131-11/15**

*Moved Cr J Ned Seconded Cr V Ned that the Monthly Activity Report (Community Services) be received.*

**CARRIED (4/0)**

**CLOSURE**

There being no further business to discuss, the Mayor declared the meeting closed at 15:55.

I, Frederick Charles O'Keefe confirm the afore Minutes of the Meeting held on Thursday 19<sup>th</sup> November 2015 are confirmed as a true and correct record of that meeting on Thursday 17<sup>th</sup> December 2015.

Cr Frederick O'Keefe

**MAYOR**

